**Curriculum Vitae of**

**Pulane Caroline Khotle**

**PERSONAL DETAILS**

**Email address:** pckhotle@gmail.com/puliekhotle457@gmail.com

**Mobile number:** 083 5843133

**Residential address:** 218 section s, Botshabelo 9781

**Languages:** English and Sotho

**Drivers License:** Code B

**PROFILE**

I am a graduate with a B-tech in Agricultural Management (Animal Production), Advanced Diploma in Agricultural Extension and a Post Graduate Certificate in Education. I am a hardworking, diligent individual who takes pride in his work. I have good leadership skills, I am both technical and analytical when it comes to problem solving. I have experience in the Agricultural sector from working at the Agricultural Research Council as an intern

**EDUCATION**

**High school**

**Institution:** Leratong secondary school

**Period:** 2006 – 2008

**Qualification:** National Senior Certificate

**Subjects:** English First Additional Language, Sotho Home Language, Mathematics,

Physical Sciences, Life Sciences, Agricultural sciences and Life Orientation

**Tertiary Education**

**Institution:** Central University of Technology.

**Period:** 2009 – 2018

**Qualification:** B-tech in Agricultural Management.

Advance Diploma in Agricultural extension.

Post Graduate Certificate in Education.

**Completed Subjects:** Please refer to attached academic record from Central University of Technology.

**SKILLS AND ABILITIES**

**Computer Skills:** Microsoft Windows, Microsoft Office (Word, Excel, PowerPoint), Communication tools (Skype, zoom)

**WORK EXPERIENCE**

**Company:** Agricultural Research Council  
**Position:** Internship Program   
**Period:** April 2015 – 2016  
**Duties:** Assisting farmers in day to day duties.

Record Keeping and Data Capturing.

Taking care of livestock

Rotational Grazing by moving livestock from one camp to another.

Extension work through advisory services to farmers.

**Contact Person** Position: Manager

**Name** Mr Saul van Wyk

**Phone Number** 079 887 1020

**Office number** 051 447 5629

**Contact Person** Position: supervisor

**Name** Chantel Posthumus

**Phone Number** 082 298 2204

**Teaching Post graduate Certificate in Education**

**Major Subjects** Agricultural Sciences and Life Sciences

**Employment History in Teaching**

**Teaching skills Kgauho Secondary School in Botshabelo**

Lesson Planning and term Planning

Behavioral management

Marking and assessment

Assessment skills and subject knowledge

Verbal communication skills

**Contact Person** Position: Teacher

**Name**  Mr Mofokeng

**Phone number** 0736623327

**School phone numbers**  051 532 9112