**Curriculum vitae**

1. **Family name:** Mwanamakondo
2. **First name:** Noy
3. **Nationality:** Zambia
4. **Country of Residence:** Zambia
5. **Contact details:** Postal Address: Cooperative College, P O Box 50208,

Lusaka; Zambia.

Email Address: nmwanamakondo@yahoo.com

Phone: +260955445444; +260977445444; +260967445444

1. **Education:**

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| **Institution****[ Date from - Date to ]** | **Qualification obtained:** |
| Zambian Open University, Lusaka, Zambia [August, 2017 to date] | Studying for a Doctor of Philosophy degree in Business Administration  |
| Chisholm Institute; Melbourne, Victoria; Commonwealth of Australia [September 2012 – August 2013] | Studied and earned a Graduate Certificate in Vocational Education and Training (Grad. Cert.) |
| Odessa State Economics University, Odessa, Ukraine [September, 1990 – June, 1995] | Studied and earned a Master of Science degree in Economics, having majored in economics and statistics |
| Donetsk State University (Preparatory Faculty), Donetsk, Ukraine [September, 1989 – June, 1990] | Studied Russian as a Foreign Language; Introduction to Mathematics; Introduction to Economics and; Political History of the 20th Century |
| University of Zambia, Lusaka, Zambia [1988 to 1989] | Studied: Introduction to Economics; Introduction to Mathematics and Statistics; Fundamentals of Social Sciences; Introduction to Government and Politics and successfully completed 1st Year in the School of Humanities and Social Sciences. |
| Choma Secondary School, Choma, Zambia [1982 to 1986] | Studied: English Language; Literature in English; Mathematics; Physics; Chemistry; Biology; Geography & Bible Knowledge and earned a Grade 12 School Certificate |

1. **Language skills:** (1 - excellent; 5 - basic)

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| --- | --- | --- | --- |
| **Language** | **Reading** | **Speaking** | **Writing** |
| English | 1 | 2 | 1 |
| Russian | 2 | 3 | 2 |
| Nyanja | 3 | 2 | 3 |
| Bemba | 3 | 2 | 3 |
| Tonga (Zambia) | 2 | 2 | 2 |
| Ila | 1 | 1 | 1 |

1. **Membership** **of professional bodies:**

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| Economics Association of Zambia (EAZ) |

1. **Specialisation** (e.g. Agronomy, soil fertility, agricultural economics, veterinary science etc.): Agribusiness and cooperative development.
2. **Present position:** Vice Principal – Cooperative College, Ministry of Small and Medium Enterprise Development, Zambia

1. **Key Skills:** Proficient in MS Word, MS Excel, MS PowerPoint, Internet usage
2. **Specific experience:**

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| **Country** | **Date from - Date to** |
| Zambia | **November 2020 - May 2021:** Led the Cooperative Governance and Agribusiness Planning training materials development and Training of Trainers, through Cooperative College, Zambia, for the European Union funded Sustainable Intensification of Smallholder Farming Systems in Zambia (SIFAZ) Project, implemented by the Food and Agriculture Organisation (FAO) of the United Nations. |
| Zambia | **January 2018 - December 2019:** Led the development of the Cooperative College/Mulungushi University Diploma in Cooperatives and Business Management (DCBM) curriculum, implemented in January 2020. |
| Zambia | **October - December 2018:** Developed a Cooperative Governance and Business Management training manual and conducted a Training of Trainers for the GIZ funded Zambia Dairy Value Chain Project (ZDVCP), implemented by SNV Netherlands Development Organisation Zambia. |
| Zambia | **November 2016:** Developed a Research Methods study module for the Diploma in Community Based Work with Children and Youth on behalf of the Regional Psycho-Social Support Initiative (REPSSI - Southern Africa). |
| Zambia | **February 2015 – April 2015:** Designed an Internship Project for the USAID funded Production, Finance and Improved Technology Plus (PROFIT+) Project implemented by ACDI/VOCA and IFDC, through Kamono Solutions, a Local Implementing Partner. The deliverables included Internship Guidelines, On-boarding Plan, Induction Training, Business Plan Guidelines, and Monitoring and Evaluation Plan. |
| Zambia | **April 2014 – June 2014:** Coordinated the ‘Sell More For More’ (SMFM) training for cooperatives and smallholder farmers’ associations in Chipata and Lundazi Districts of Eastern Province, Zambia, under Kamono Solutions, for the PROFIT+ Project implemented by ACDI/VOCA. The training modules included Membership (of cooperatives and associations), Management, Marketing and Money. |
| Zambia | **November 2013 – February 2014:** Conducted independent review of business plans for groundnuts and common beans for the IFAD funded Smallholder Agribusiness Promotion Programme (SAPP) - Matching Grant Facility (MGF). |
| Zambia | **December 2013 – January 2014:** Coordinated a study by the Cooperative College on the constraints to development of cooperatives into viable enterprises in North-Western, Western, Copperbelt, Southern and Eastern Provinces of Zambia. |
| Zambia | **December 2012 – February 2013:** Coordinated a countrywide tracer study/destination survey of Cooperative College graduates for the ten year period from 2003 to 2012. The study involved Cooperative College graduates and employers in the agribusiness sector. |
| Zambia | **August – September 2012:** Coordinated farmer outreach training in Cooperative Organisation, Management, Agricultural Marketing, Financial Accounting and Entrepreneurship in Muchinga and Eastern Provinces of Zambia. |
| Zambia | **January 2010 – November 2010:** Participated in editing of four agricultural extension training manuals developed under FAO project ‘’TCP/ZAM/3004; Capacity Building for Promotion of Small Farmer Cooperatives and Farmer Organisations in Zambia’’, as a member of the Manual Development Steering Committee. |
| Zambia | **December 2008 – May 2009:** Chaired the Technical Education, Vocational and Entrepreneurship Training Authority (TEVETA) curriculum review panel for the Diploma in Agribusiness Management syllabus. |
| Zambia | **May 2008 to February 2009:** Reviewed and edited study materials for small scale farmers on Goat Keeping and Pig Keeping for the Swedish Cooperative Centre (We Effect), Regional Office for Southern Africa |
| Zambia | **May 2006:** Participated in the drafting of job descriptions for training institutions under the Ministry of Agriculture and Cooperatives. Specifically drafted the job descriptions for the positions at Cooperative College |
| Zambia | **January 2006:** Participated in the formulation of the Cooperative College Strategic Plan 2007-2009 |
| Zambia | **May 2004:** Conducted pre-testing of the Agricultural Marketing training manuals developed by Cooperative College for FAO through the Small Holder Enterprise Marketing Programme (SHEMP), in Mumbwa District, Zambia. |
| Zambia | **February 2004:** Successfully coordinated the introduction of the TEVETA approved diploma programme in Agribusiness Management |
| Zambia | **January – December 2002:** Successfully coordinated the introduction of the Cooperative Development & Agribusiness Management certificate programme at Cooperative College. |

1. **Professional experience (Formal employment and Assignments/consultancies**)

| Date from - to | Location | Organisation | Position | Description of Duties and achievements |
| --- | --- | --- | --- | --- |
| August 2012 to date  | Leopards Hill Road, P O Box 50208, Lusaka, Zambia | Cooperative College, Ministry of Commerce, Trade & Industry, | Vice Principal  | To coordinate the development and implementation of academic programmes and provision of administrative support services in order to ensure effective delivery of cooperative development and agribusiness training. |
| October 2006 to July 2012 | Leopards Hill Road, P O Box 50208, Lusaka, Zambia | Cooperative College, Ministry of Agriculture and Livestock | Head of Research and Consultancy Department | To supervise and undertake the appropriate research and consultancy in order to generate information for effective delivery of agribusiness programmes. |
| January 2005 to October 2006 | Leopards Hill Road, P O Box 50208, Lusaka, Zambia | Cooperative College | Senior Training Officer, Research and Consultancy Department | To coordinate and undertake the development and implementation of the training programme in order to impart knowledge and skills in Cooperative development and Agribusiness. |
| January 2001 to January 2005 | Leopards Hill Road, P O Box 50208, Lusaka, Zambia | Cooperative College | Training Officer, Research and Consultancy Department. | To undertake the development and implementation of the training programme in order to impart knowledge and skills in agribusiness |

1. Publications
2. Cooperative Governance and Business Management Training Manual (2018) for the GIZ funded Zambia Dairy Value Chain Project (ZDVCP), implemented by SNV Netherlands Development Organisation Zambia.
3. Research Methods study module (2016) for the Technical Education, Vocational and Entrepreneurship Training Authority (TEVETA) Diploma in Community Based Work with Children and Youth, developed on behalf of the Regional Psycho-Social Support Initiative (REPSSI).
4. **Professional Referees**

(1) Mr. Kelvin Musonda – Principal, Palabana Dairy Training Institute,

Ministry of Fisheries and Livestock, P O Box 50199, Lusaka, Zambia.

Phone (Mobile): +260 97 826 2691; Email: kelbra1964@yahoo.com

(2) Mr. Kaunda Kapepula - Chief Economist - Department of Agribusiness,

Ministry of Agriculture

 P O Box 50197, Lusaka, Zambia.

 Phone (Mobile): +260 95 511 7711; Email: kaundak@ymail.com

(3) Mr. Martin Sekeleti - Consultant, WE EFFECT, 93 Kudu Road, Kabulonga,

P O Box 32012, Lusaka, Zambia.

 Phone: +260 211 261 277 (Work); +260 97 767 8884 (Mobile).

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