

CURRICULUM VITAE OF SANDILE BRIGHT MALULEKA

PERSONAL DETAILS

Surname	:	Maluleka
First Names	:	Sandile Bright
Date of Birth	:	2 July 1986
Identity Document	:	8607025983085
Gender	:	Male
Marital Status	:	Single
Nationality	:	South African
Drivers Licence	:	Code 10
Contact Details	:	0765054365/0833559329
E-Mail Address	:	Sandile.Maluleka@dalrrd.gov.za
Postal/Residential Address	:	5 Egret Estuary Richards Bay 3900
Home Language	:	IsiZulu
Other Languages	:	English, IsiXhosa
Health Status	:	Good
Criminal Offence	:	None
Sacnasp reg no	:	116927

EDUCATIONAL QUALIFICATION

Name of School	:	Buhlebethu High School
Address	:	P.O Box 31901 Morrison's 4226
Highest Standard Passed	:	Grade 12
Year	:	2004
Subjects	:	IsiZulu, English, Maths, Physics,

Biology and Agricultural Science

TERTIARY EDUCATION

Name of Institute : University of South Africa
Course : B: Tech Degree: Agricultural
Management
Major Subjects : Plant Production, Business
Management, Entrepreneurship,
Strategic planning, Strategic
Implementation and control,
And financial management.
Year Completed : December 2014

Name of Institute : University of South Africa
Course : Agricultural Management
(Diploma)
Major Subjects : Plant & Animal Production
Year Completed : December 2012

Name of Institute : University of South Africa
Course : Post graduate certificate
in education
Major Subjects : Business Studies and Natural
Science
Year Completed : December 2018

Name of Institute : Pc Training & Business College
Course : End User Computing (Complete)
Subjects : Microsoft Word
Microsoft Excel
Microsoft Outlook,

Microsoft Access,
Microsoft Power Point
Internet

Year Completed : 2007

CURRENT STUDIES

Name of Institute : University of South Africa (School
of Business Leadership)

Course : Post graduate diploma in Business
Administration.

Duration : 2021 -present

CURRENT EMPLOYMENT

Company : Department of Rural
Development and Land Reform
(Rural infrastructure and
Industrial development)

Position Held : Senior Project Officer

Period : 01 July 2019 until Present

Duties:

- ❖ Conduct socio –economic research for the community.
- ❖ Project management.
- ❖ Enterprise development.
- ❖ Registration of Companies, SMME and Co-operatives.
- ❖ Monitoring and evaluation of Co-operatives compliance, SMME and Companies.
- ❖ Establish community structures.
- ❖ Strengthen community structures.

- ❖ Facilitates trainings for cooperatives and companies.
- ❖ Facilitate market for cooperatives and companies.
- ❖ Stakeholder's mobilisation.
- ❖ Drafting memorandums for project approval committee.
- ❖ Presenting memorandums to the approval committee.
- ❖ Evaluation of service providers for appointments to implement projects.
- ❖ Facilitating FPSU operationalization.

WORK EXPERIENCE

Company : National Agricultural Marketing Council (NAMC)

Position Held : Animal Health Officer

Duration : 01 April 2019 to 28 June 2019

Duties :

- ❖ Linking the farmer and the customer
- ❖ Advising on pricing
- ❖ Basic animal health care
- ❖ Custom Feeding Programme facilitation
- ❖ Attending farmers meeting (updating)
- ❖ Team coordination
- ❖ Coordinating auction sales
- ❖ Supervising workers on site.

Reason for leaving : Resigned

Company : Mbhekaphansi High School

Position Held : Student Teacher

Duration : 05/03/2018 to 01/06/2018

Duties : Teaching Natural Science and Business Studies

Reason for leaving : Training completed

Company : Department of Rural
Development and Land Reform
(Rural infrastructure and industrial
development)

Office : ILembe District Office

Position Held : Agricultural Advisor (Intern)

Duties:

- ❖ Preparing planting schedules
- ❖ Preparing seed beds and sowing
- ❖ Planting of vegetables and crops and harvesting
- ❖ Irrigation schedules
- ❖ Providing technical advice to the farmers
- ❖ Helping with keeping farm records.
- ❖ Transfer skills to the participants.
- ❖ Training of farm members.
- ❖ Identifying problems for farmers and come up with a possible solution or report the problem to my manager
- ❖ Project management.
- ❖ Enterprise development.
- ❖ Registration of Companies, SMME and Co-operatives.
- ❖ Monitoring and evaluation of Co-operatives compliance, SMME and Companies.
- ❖ Facilitates trainings for cooperatives.

Duties: (ILembe Red Meat)

- ❖ Facilitating Red Meat Development Project in Kranskop.

- ❖ Facilitated the identification of Red meat project site with Department Agriculture at KwaNgcolosi village in Maphumulo ward 2.
- ❖ Introduced Red meat project to all livestock association within ILembe district to ensure that they have a full understanding of the programme.
- ❖ Facilitating ILembe Red meat stakeholders meeting on monthly basis.
- ❖ Attending Livestock association meetings at Maphumulo on monthly basis to update members about Red Meat Project.
- ❖ Presenting Red meat project to the traditional council at KwaNgcolosi Maphumulo ward 2.
- ❖ Supervising temporary workers on site.

Duration : 1 Dec 2015 until 30 Nov 2016
Reason for leaving : End of contract

POLICIES & LEGISLATIONS:

Batho Pele Principles; Knowledge of Anti-Corruption and the laws in relation to crime and substance abuse, Policy Development Implementation of Anti-Corruption and Ethics, Understand monitoring and Evaluation of Anti-Corruption, Labour Relations Act, Occupational Health and Safety Act, Employment Equity, Social Security Act, Public Service Act and Regulation, Public Finance Management Act and Disclosure of Information Act, Local government and South African Constitution. A strong and depth understanding of the three spheres of the government, the concept of the State, Administrative Bureaucracy, Policy making Processes, Public Service Code of conduct, Legislative Processes

WORKING SKILLS

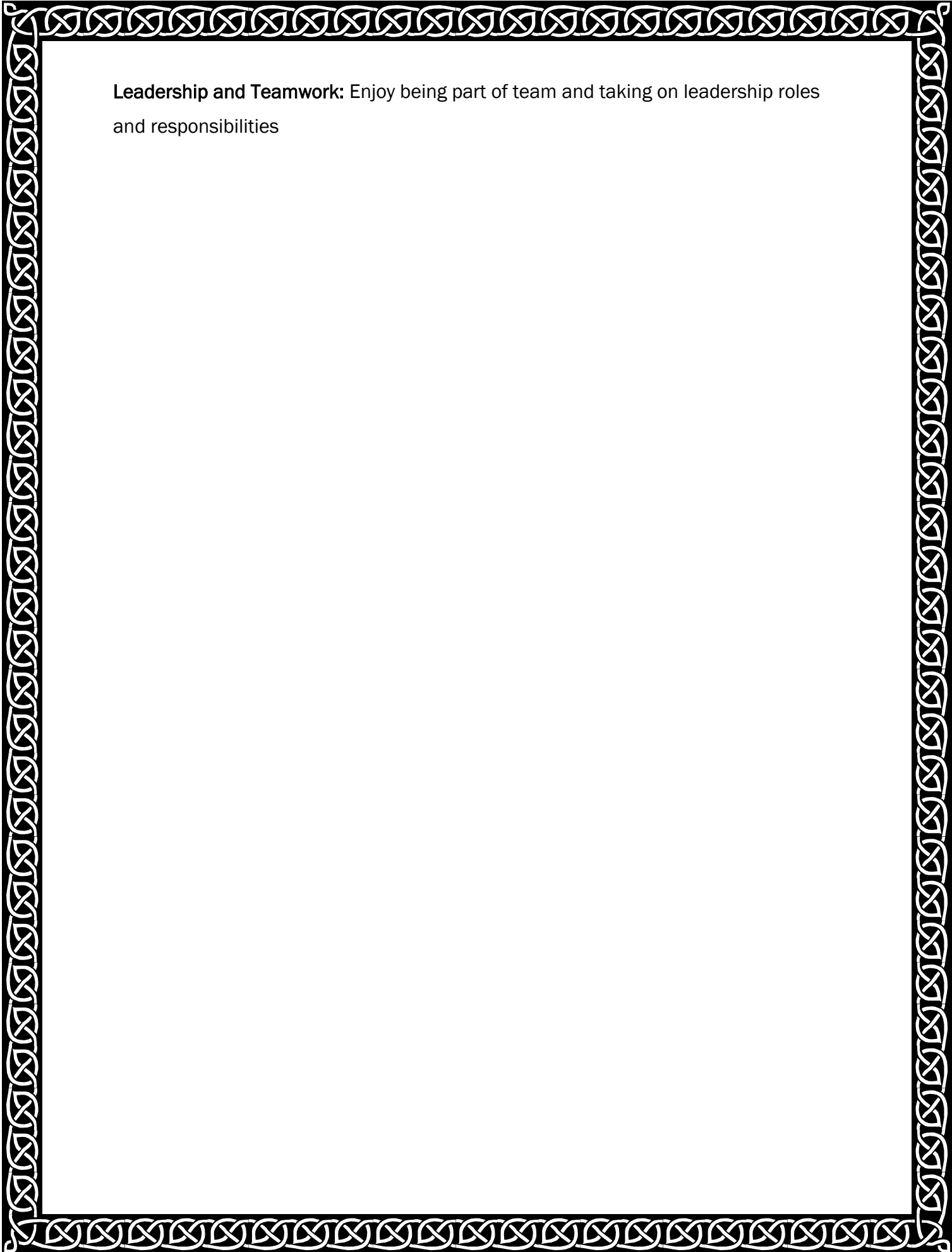
Supervisory skills, Project Management Skills, Risk Management Skills, Office Management skills, Presentation capabilities, innovative and creative, Exceptional Writing and Communication skills, interactive skills, Good planning and organizing skill or events management, Assertiveness, Interpersonal Skill, Analytical & conceptual thinking, Negotiation skills, Conflict resolution skills, Analytical and cogitation and thinking Leadership skills, Problem Solving, Planning & organizing skills, deadline driven and work very well under pressure. Attention to details, Problem solving, religion provided a solid understanding in showing dignity to people's beliefs and cultures in all spheres of life

SKILLS:

Computer Skills: Computer skills (Ms Word, Excel, Power Point, Internet Profound and Outlook)

Communication: Oral communication skills developed through many presentations and business interactions, and strong writing skills. **Networking and Liaison:**

Developed through community work and running projects formal and informal

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Leadership and Teamwork: Enjoy being part of team and taking on leadership roles and responsibilities

REFERENCES

Name	:	Mr. Mthobeli Sonjica
Position Held	:	Regional Manager
Company	:	Department of Rural Development and Land Reform
Contact Numbers	:	033 355 4300/071 606 2331
Name	:	Dr Xolile Ngetu
Position Held	:	Project implementation manager (NRMDP)
Company	:	National Agricultural Marketing Council
Contact Numbers	:	082 041 4581/012 3411115
Name	:	Mr.M. Z Maphumulo
Position Held	:	Principal
Company	:	Mbhekaphansi High School
Contact Numbers	:	0721920170